

How to register on AIPPI Trilateral Meeting 2018

1. Visit the site of the following URL

https://apac01.safelinks.protection.outlook.com/?url=https%3A%2F%2Famarys-itb.jp%2FAIPPI%2F%3F%26q%3D1&data=01%7C01%7Cm_takahashi046%40met.itb.jp%7C7a5d2a01317147f227bd08d55f0cfb4a%7Ccea04946421d42f9854101db3469d389%7C0&data=FIXKYEcxB9p3gLt1dHc9An8GQkbMJCg5Vbzwm0etH9M%3D&reserved=0

2. Click "Next" in the "New Registration" at the bottom left of the screen.

The screenshot shows the registration page for the AIPPI Japan, China, Korea Trilateral Meeting 2018. The page is titled "AMARYS+ AIPPI Japan, China, Korea Trilateral Meeting 2018". It features a navigation bar with "Event Overview" and "System Requirements" tabs. The main content area is divided into several sections:

- News and Topics:** Contains links to "March 31 System Maintenance Notice" (22-Mar-2018) and "System Maintenance Notice" (04-Aug-2014).
- Application Procedures:** Includes a "Register to join the Conference" button and a date range of "16-Jan-2018 00:00:00 to 18-May-2018 23:59:00".
- Conditions of Travel:** Includes a "Tour Conditions" link.
- New Registration (If you do not have a Log-in ID):** Features a "Register to join the Conference" button with a checkmark, a "Next" button (highlighted with a red box and arrow labeled "Click 'Next'"), and a "Security" link.
- If you already have a Log-in ID, please start from here:** Includes input fields for "Log-in ID" and "Password", a "Log-in" button, and a "Forgot your ID or password? Click Here" link.

The footer of the page includes the JTB logo and the slogan "Perfect moments, always".

3. Please enter the required items, such as "Log-in ID" · "Password", etc.
After filling the required items, please confirm "Privacy Policy".
When you agree to the above policy, please check "I agree to the above policy" and click "Next".

AMARYS+ AIPPI Japan, China, Korea Trilateral Meeting 2018

FAQs / Contact information

Personal Information / Register to join the Conference Payment

Applicant

1. Fill in 2. Confirm 3. Select the Applicant(s) 4. Fill in 5. Confirm 6. Complete

Please make sure not to lose your ID and password.
* Required items are marked with an asterisk (*)

Log-in Information

Log-in ID *
*Enter the desired ID.
Must be between 6 to 50 alphanumeric characters.
The marks such as hyphens [-], underscores [_], dots [.], at signs or at symbols[@], etc. cannot be used.

Password *
Confirm Password
Please reenter your password to confirm it.
Use both numbers and letters, between 6 to 20 characters.
The marks such as hyphens [-], underscores [_], dots [.], at signs or at symbols[@], etc. cannot be used.

Personal Information

Name *
e.g. John Y. Smith

Gender *

Reuse of Personal Information

I agree to have my personal information kept in the system for two years after the conclusion of this event.
(The log-in ID can also be used for other events included in this system.)

I agree to have my personal information deleted from six months after the conclusion of this event.
(The log-in ID can only be used for this event.)

Privacy Policy

Please read carefully our policy on the handling of personal information and consent before proceeding.
[Privacy Policy](#)

I agree to the above policies.

Confirm "Privacy Policy" and put a check.
Then, Click "Next".

- 4. On the confirmation screen of "Registration Information", confirm the input data and click "Register" at the bottom of the screen for the registration.
If you wish to make corrections, click "Back" at the bottom of the screen to return to the previous screen and correct the incorrect input data.

The screenshot shows a registration confirmation page with the following sections:

- Confirmation: Personal Information**
- Progress bar: 1. Fill In, 2. Confirm (active), 3. Select the Applicant(s), 4. Fill In, 5. Confirm, 6. Complete
- Registration Information**
- Log-in Information**
 - Log-in ID: AIPPI japan2
 - Password: *****
- Personal Information**
 - Name: Taro Yamada
 - Gender: Male
 - Affiliation Name: AIPPI JAPAN
 - Address 1 (Building):
 - Address 2: 14-1, Minato-ku
 - City/State/Prefecture: Tokyo
 - Country: Japan
 - Phone Number: Country code:81, 3-3591-5301
 - Fax Number: Country code:
 - E-mail Address: k-yama@aippi.or.jp
- Visa application**
 - Nationality:
 - Job:
 - Date of Birth:
- Contact Information**
 - Contact:
 - E-mail Address: E-mail Address
- Reuse of Personal Information**
 - I agree to have my personal information deleted from six months after the conclusion of this event.

At the bottom, there are two buttons: a red "Register" button and a grey "Back" button. A red box on the left contains the text "Please confirm the inputs data and click the 'Register' for the registration." with an arrow pointing to the "Register" button. A red box on the right contains the text "If you wish to make corrections, please click the 'Back' and correct the incorrect data." with an arrow pointing to the "Back" button.

5. Please check the "Name" displayed on the screen and click "Next"

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Mr. Taro Yamada My Page Log-out FAQs / Contact information

Personal Information / Register to join the Conference Payment

1. Fill in 2. Confirm 3. Select the Applicant(s) 4. Fill in 5. Confirm 6. Complete

Registration ?

Please select the Applicant(s) from the following list.

	Name	Accompanying Person List
<input checked="" type="checkbox"/>	Mr. Taro Yamada (Application Representative)	-

Please check the "Name" and put a check, then click "Next"

Next

6. Please select the desired item, then click "Next".

Registration

Mr. Taro Yamada

Registration

- Register to join the Conference JPY80,000
- Accompanying person※The second day meeting is not JPY70,000

Accommodation *

- No need
- 6/1 JPY17,500
- 6/2 JPY17,500
- 6/3 JPY17,500

Optional *

- Not Attend
- Tour JPY13,000
- Golf JPY27,000

Please select the desired item, then click "Next"

Next

Back

7. Please confirm your bill and click "Register."

Personal Information / Register to join the Conference Payment

1. Fill in 2. Confirm 3. Select the Applicant(s) 4. Fill in 5. Confirm 6. Complete

Confirmation: Registration

Mr. Taro Yamada

Application Type	Register to join the Conference	JPY80,000
Accommodation	6/1	JPY17,500
	6/2	JPY17,500
	6/3	JPY17,500
Optional	Golf	JPY27,000
Subtotal		JPY159,500

Payment Amount JPY159,500

Please confirm your bill and click "Register."

Register

Back

Please click "Back" to return to the previous screen and try again.

v13.27
ServerName: JMW01

8. The registration completion screen is displayed.

Please click "Go to Payment Page" and proceed to payment procedure with credit card.

Personal Information / Register to join the Conference Payment

1. Fill in 2. Confirm 3. Select the Applicant(s) 4. Fill in 5. Confirm 6. Complete

Registration

Your registration has been completed.

Go to Payment Page

Click on "My Page" to confirm application details

My Page

Do not use the browser's "back" button.

Please click "Go to Payment Page" and proceed to payment procedure with credit card.

In addition, please confirm "Registration confirmation" mail which will be send your e-mail address.

End